



# PROVIDER ACCESS POLICY

## Wightwick Hall School

<b>Last Review Date:</b>		Spring Term 2024
<b>Next Review Date:</b>		Spring Term 2025
<b>Committee:</b>		Curriculum & Learning Local Governing Committee
<b>Review Cycle:</b>		1 YEAR
<b>Statutory Policy:</b>		No
<b>Date</b>	<b>Version</b>	<b>Reason for change</b>
07/11/2022	V1.0	Statutory Change
15/03/2023	V2.0	Scheduled Review – No changes
06/03/2024	V3.0	Scheduled Review

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Student Entitlement

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in Years 8 to 13.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outline in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and within the guidance from the Department for Education (DfE) [Careers guidance and access for education and training providers](#)

### **First Key Phase (Year 8 to 9)**

- Two encounters for all students

### **Secondary Key Phase (Year 10 to 11)**

- Two encounters for all students

### **Third Key Phase (Year 12 to 13)**

- Two more provider encounters for all students, which are optional for students to attend

Students in Years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through curriculum evenings, group discussions and taster events.

- To understand how to make applications for the full range of academic and technical courses.

## **Meaningful provider encounter**

One encounter is defined as one meeting/session between students and one provider. At Wightwick Hall School we are committed to providing meaningful encounters to all students.

## **Wightwick Hall Careers Mission Statement**

Wightwick Hall School is committed to enabling all students, regardless of ability, to make well informed, realistic and ambitious decisions about future learning and career pathways.

## **Management of Provider Access Requests**

### ***Procedure***

A provider wishing to request access should contact our named Careers Leader:

Mrs Amy Scott – Assistant Headteacher, Enterprise and Operations  
Wightwick Hall School  
Tinacre Hill  
Wolverhampton  
WV6 8DA

Telephone: 01902 761889  
Email: [a.scott@wightwickhall.staffs.sch.uk](mailto:a.scott@wightwickhall.staffs.sch.uk)

### ***Opportunities for Access***

Our provision includes various opportunities for students to access a range of careers and employability events. These are mainly integrated into the school's careers programme and curriculum. Whilst many of these events are delivered internally, opportunities for contributions from external providers are encouraged and visitors are warmly welcomed to speak with students, parents and carers.

Please see the Wightwick Hall School Careers Programme overview (Appendix 1) to find more about opportunities offered to our students and speak to our Careers Leader to identify the most suitable opportunity for you.

### ***Premises and facilities***

The school will make the building, including classrooms or private meeting rooms, available for discussions between the provider and students, as appropriate for the activity. The school will also make available audio visual and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Leader.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our students.

Providers are welcome to leave a copy of their prospectus or other relevant course literature for all students to gain access to during the school day

### ***Safeguarding***

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors. All education and training providers will be expected to adhere to this policy.

Careers Programme Events at Wightwick Hall School

	Autumn Term	Spring Term	Summer Term
Year 7	External provider: Budgeting for Adulthood  Independent Living Skills	Careers in Curriculum  Independent Living Skills	Careers in Curriculum  Independent Living Skills  Careers Event
Year 8	External provider: Budgeting for Adulthood  Independent Living Skills	Careers in Curriculum  Independent Living Skills	Careers in Curriculum  Independent Living Skills  Careers Event
Year 9	External provider: Budgeting for Adulthood  Independent Living Skills	Careers in Curriculum  Independent Living Skills	Careers in Curriculum  Independent Living Skills  Careers Event
Year 10	External provider: Budgeting for Adulthood  Independent Living Skills	Careers in Curriculum  Independent Living Skills  Career Advisor 1-1 Meeting	Careers in Curriculum  Independent Living Skills  Careers Event  Work Experience Opportunities
Year 11	External provider: Budgeting for Adulthood  Independent Living Skills	Careers in Curriculum  Independent Living Skills  Career Advisor 1-1 Meeting  College/Apprenticeship application support	Careers in Curriculum  Independent Living Skills  Careers Event  College/Apprenticeship application support
Year 12	External provider: Budgeting for Adulthood  Work Experience/Volunteering  Independent Living Skills  Work Skills  Career Research/Choices	Careers in Curriculum  Career Advisor 1-1 Meeting  Work Experience/Volunteering  Independent Living Skills  Work Skills  Career Research/Choices	Careers in Curriculum  Work Experience/Volunteering  Independent Living Skills  Careers Event  Work Skills  Application Processes & Mock Interviews  College Visit

<b>Year 13</b>	<p>External provider: Budgeting for Adulthood</p> <p>Work Experience/Volunteering</p> <p>Independent Living Skills</p> <p>Work Skills</p> <p>Career Research/Choices</p>	<p>Careers in Curriculum</p> <p>Career Advisor 1-1 Meeting</p> <p>Work Experience/Volunteering</p> <p>Independent Living Skills</p> <p>Work Skills</p> <p>Aspirational Careers Choices</p> <p>College/Apprenticeship application support</p> <p>Transitional Support</p>	<p>Careers in Curriculum</p> <p>Work Experience/Volunteering</p> <p>Independent Living Skills</p> <p>Careers Event</p> <p>Work Skills</p> <p>Application Processes &amp; Mock Interviews</p> <p>Transitional Support</p> <p>College Visit</p>
<b>Year 14</b>	<p>External provider: Budgeting for Adulthood</p> <p>Work Experience/Volunteering</p> <p>Independent Living Skills</p> <p>Work/Travel Skills</p> <p>Career Research/Choices</p> <p>Budgeting Skills for Adulthood</p>	<p>Careers in Curriculum</p> <p>Career Advisor 1-1 Meeting</p> <p>Work Experience/Volunteering</p> <p>Independent Living Skills</p> <p>Work/Travel Skills</p> <p>Career Research/Choices</p> <p>Budgeting Skills for Adulthood</p> <p>Transitional Support</p>	<p>Careers in Curriculum</p> <p>Work Experience/Volunteering</p> <p>Independent Living Skills</p> <p>Careers Event</p> <p>Work/Travel Skills</p> <p>Budgeting Skills for Adulthood</p> <p>Transitional Support</p> <p>College Visit</p>